

# The LeanMan Developing Lean Eyes CD Contents List

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<b>Folders</b>	<b>Files</b>	<b>Suggested use</b>
<b>Developing Lean Eyes CD</b>		
	Developing Lean Eyes CD Contents Listing.doc	
	Read Me Document Developing Lean Eyes.doc	Read this document first.
	Simulation Training Overview.pdf	An introduction to the behavioral science approach to training and learner retention. This document discusses why a hands-on simulation experience is the best approach to introducing lean methods.
	LeanMan_Suggested_Training_Syllabus.pdf	Suggested training sequence using the LeanMan training materials.

<b>Developing Lean Eyes</b>		
	Developing Lean Eyes.pdf Developing Lean Eyes.ppt [70 slides]	The Developing Lean Eyes presentation is based on the Gestalt theory of group communication where "Learning to See What You Need To See" takes into account the various bits of educational bias and environment influence each member of a team brings to the group, and teaches each to look at the work environment with a new set of eyes.
	Developing Lean Eyes Alternate.pdf Developing Lean Eyes Alternate.ppt [69 slides]	The presentation starts with understanding basic communication skills and ends with a hands-on factory simulation focusing on seeing the process waste. It is also good as a refresher for people who have been exposed to lean training but still have difficulty in understanding the intricacies of non-verbal communication that allow teamwork and Lean Principles to really come together to improve production flow.
	Developing Lean Eyes Short.pdf Developing Lean Eyes Short.ppt [24 slides]	This shortened presentation starts with understanding basic perception versus reality skills and ends with a hands-on factory simulation focusing on seeing the process waste.
	Developing Lean Eyes Facilitator.pdf Developing Lean Eyes Facilitator.ppt [3 slides]	Two simple yet powerful hands-on communication exercises used to demonstrate the communication theories presented in the PowerPoint slides.

<b>LE Train the Trainer</b>		
	Developing Lean Eyes.exe	Newly added, the package now includes this Train-the-Trainer Macromedia™ Flash Movie of the Lean Eyes presentation complete with animation and full narration of the PowerPoint slides and speaker notes. The movie can also be used as the presentation method leading up to the Car Factory Simulation exercises.
	Part 1 Lean Eyes w LTS.exe Part 2 Lean Eyes w LTS.exe Part 3 Lean Eyes w LTS.exe	An alternate version of the Train-the-Trainer Macromedia™ Flash Movie with the presentation separated into three shorter parts, each focusing on a different concept.

Acrobat files [.pdf] Excel files [.xls] PowerPoint files [.ppt] WORD files [.doc] Visio files [.vsd]

Note: PowerPoint slide count for information only and subject to change

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<b>Teaming With Success</b>		
	Read Me Document Teaming with Success Rev0601.doc	Read this document first.
	LeanMan Teaming With Success.ppt LeanMan Teaming With Success.pdf [78 slides]	Teaming with Success is based on the behavioral science of team dynamics and will acquaint your lean leader with the essentials necessary to support a successful lean mfg implementation plan. A few of the subject elements presented in Teaming with Success are: Selective Perception; Communication: verbal and visual; Team Membership; Barriers to Success; The Team Model; and Trust.
	LeanMan Teaming With Success Facilitator.ppt LeanMan Teaming With Success Facilitator.pdf [43 slides]	This facilitator guide provides set up instructions, talking points, and hints for running the participant exercises. Includes files for participant instructions that can be printed and laminated, if desired. A printed copy of this guide is supplied with the training package.

<b>TS Train the Trainer</b>		
	Teaming with Success Movie.exe	Newly added, the package now includes this Train-the-Trainer Macromedia™ Flash Movie of the Teaming with Success presentation complete with animation and full narration of the PowerPoint slides and speaker notes. The movie can also be used as the presentation method for groups or as a single person refresher course.
	Part 1 Teaming with Success.exe Part 2 Teaming with Success.exe Part 3 Teaming with Success.exe	An alternate version of the Train-the-Trainer Macromedia™ Flash Movie with the presentation separated into three shorter parts, each focusing on a different concept.